

## NOTICE OF MEETING

<i>Meeting</i>	<b>HFRA Standards and Governance Committee</b>	<i>Clerk to the Hampshire Fire and Rescue Authority</i> <b>John Coughlan CBE</b>
<i>Date and Time</i>	<b>Thursday, 8th March, 2018 10.00 am</b>	<i>The Castle, Winchester Hampshire SO23 8UJ</i>
<i>Place</i>	<b>Room A - HFRS HQ, Eastleigh</b>	
<i>Enquiries to</i>	<b><u><a href="mailto:members.services@hants.gov.uk">members.services@hants.gov.uk</a></u></b>	

The Openness of Local Government Bodies Regulations are in force, giving a legal right to members of the public to record (film, photograph and audio-record) and report on proceedings at meetings of the Authority, and its committees and/or its sub-committees. The Authority has a protocol on filming, photographing and audio-recording, and reporting at public meetings of the Authority which is available on our website. At the start of the meeting the Chairman will make an announcement that the meeting may be recorded and reported. Anyone who remains at the meeting after the Chairman's announcement will be deemed to have consented to the broadcast of their image and anything they say.

### Agenda

1 **APOLOGIES FOR ABSENCE**

To receive any apologies for absence received.

2 **DECLARATIONS OF INTEREST**

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

3 **MINUTES OF PREVIOUS MEETING** (Pages 5 - 8)

To confirm the minutes of the previous meeting

4 **DEPUTATIONS**

Pursuant to Standing Order 19, to receive any deputations to this meeting

5 **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements the Chairman may wish to make.

**6 EXTERNAL AUDIT PLANNING REPORT** (Pages 9 - 68)

To consider the External Audit Planning report for the year ended March 31, 2018 and the Annual Audit Letter, which provides the Committee with a summary of the Audit findings for the year 2016/17.

**7 INTERNAL AUDIT CHARTER AND ANNUAL INTERNAL AUDIT PLAN 2018/19** (Pages 69 - 92)

To consider a report from the Chief Auditor, which asks Committee to approve the Internal Audit Charter for Hampshire Fire and Rescue Authority and the internal audit plan for 2018/19.

**8 INTERNAL AUDIT PROGRESS REPORT 2017/18** (Pages 93 - 106)

To receive a report from the Chief Auditor, which asks Committee to note the progress of internal audit work for the period ending January 2018.

**9 IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS - PROGRESS REPORT** (Pages 107 - 110)

To receive a report from the Chief Officer, which details progress made towards the implementation of the internal audit management actions.

**10 LGPS - EMPLOYER DISCRETIONS POLICY** (Pages 111 - 122)

To consider a report from the Treasurer regarding the Employer Discretions Policy.

**ABOUT THIS AGENDA:**

This agenda is available on the Hampshire Fire and Rescue Service website ([www.hantsfire.gov.uk](http://www.hantsfire.gov.uk)) and can be provided, on request, in alternative versions (such as large print, Braille or audio) and in alternative languages.

**ABOUT THIS MEETING**

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact [members.services@hants.gov.uk](mailto:members.services@hants.gov.uk) for assistance.